



MINUTES OF HIGH HAM PARISH COUNCIL MEETING  
HELD AT HIGH HAM VILLAGE HALL  
ON TUESDAY 16<sup>th</sup> December 2025 at 7.30pm

Present: Nancy Green (Chair), Catherine Roberts Rob Webb, Dave Vigar, Nick Fear,

V Young (Clerk).

Unitary Councillors: Richard Wilkins

Public approx: 5

Meeting opened at 7.30pm.

**1) Apologies and declarations of interest:** Amanda Chuter and Rob Rice had sent apologies and these were accepted.

Declarations of Interest. - There were no declarations of interest

**2) Public Session –** The poor parking around the school at drop-off and pick-up times was discussed particularly the parking around The Green and on the main road. Nick Fear would raise the matter at the school. Nancy would try to arrange for police to come out.

**3) Planning applications for consideration:**

- A) 25/02864/AGN – Land adjacent to Tibbs Barn (Notification Only) Notification of intent to erect a steel framed agricultural barn for storage and maintenance of machinery. - No comments
- B) 25/02833/HOU – Brookside, Henley Single Storey front extension with roof light windows, plus side extension with veranda over. - It was felt that this was a modest extension in keeping with the property. No objections were raised.
- C) 25/02942/PAMB – Withies, Henley (Notification Only) Prior Approval Notification for change of use and conversion of two agricultural buildings to eight dwellinghouses including associated operational development. The Parish Council raised no particular objections to the application. However the clerk was to contact the planning department with general class q concerns. A neighbouring property which had an appeal for affordable homes turned down for being unsustainable was referenced. With regard to class Q concern was raised on the lack of consultation given to parish councils. This year the class q would have allowed 11 properties to be added to the very small settlement of Henley, which only recently was classed as unsustainable for development and affordable homes. There are many more properties along this village that could affectively take advantage of class Q and completely change the character of the rural location.
- D) 25/02756/HOU – 10 Hamdown Court, Removal of existing conservatory and erection of a single storey rear extension. - No objections were raised.

**4) Planning applications decided:** None

**5) Unitary Councillor report** The written report had been forwarded to councillors.

**6) Minutes of the last meetings** The minutes of the meeting held on 25<sup>th</sup> November 2025 were approved as a true record with minor amendment and duly signed.



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## 7) Action Points

**Lengthsmans Report** - So far in December we have spent some time clearing the pond area. As the water level was quite low we were able to get right to the middle and clear more parrot weed than we have been able to do in the previous years. We also cleared logs and rubbish from the water that had been thrown in, as well as some of the bulrushes.

We have also made a start on the tree work in the cemetery and have cleared several trees that were targeted for removal. The brush has been stacked in piles along the edge as previously discussed. Next week we will be clearing around the grit bins and hopefully meeting with Nancy before continuing with the tree work in the cemetery and monitoring MW for further damaged trees.

**Unitary Councillor report** - Richard Wilkins, unitary councillor, joined the meeting and gave his councillor report. It was noted that road works relating to 2 sets of lights on the dual carriageway in Street would be starting in January and continuing until April.

**Highways** – Nick Fear already had the supervisor training. Catherine volunteered to do the operator training. Bere Lane potholes and road damage have been reported to highways. Field Road near Somerton Cross had a concrete slab sticking out with a sharp edge which needed reporting. Various issues on Nythe Road had been responded to by highways as 'not a safety issue'. Ashcott Parish Council would also contact highways with regard to the Nythe Road raised drain cover.

**Footpaths** - No new matters to report.

**Millennium Wood** – The squirrel traps had been purchased to go in Millennium Wood.

**Parish Green** – no new matters

**Playing Fields** – Saturday 31<sup>st</sup> of January was booked for the planting & wassail for trees in the playing fields orchard. Everyone welcome to attend.

**Cemetery** – The new drain cover would be put in place shortly. Tree work also to start soon.

**Defibrillators** – Information had been sent out to keep an eye on the batteries particularly during cold weather.

**Village Hall** – The Village Hall committee were congratulated on the success of the wreath making event which had raised approximately £900.00

**School** – Parking issues were occurring again. Nick Fear would speak with the head teacher to see if the school could do anything.

**Phone booths** – no matters arising

**Church** – There had been a request for a grant. It was noted that Parish Councils were unable to make such grants directly to the church.

**Carols around tree** - Some logistics were discussed and confirmed for this Saturday at 6pm

## 8) Correspondence and Meetings

A NFU meeting was mentioned as it had included some information about flooding etc.

Correspondence had been received regarding litter bins. However several points needed to be clarified, the unitary council had been asked for this information before making further decisions for what seemed likely to be referring to litter bins at the playing fields.



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**9) Financial**

The finance working party would meet on 21<sup>st</sup> January to consider a budget to put forward to council at the January meeting.

The following payments were authorised  
Lengthsman - £758.34  
Clerk's wages - £469.6  
Cemetery management payment – £226.67  
N Green - Millennium Wood exp - £479.70  
High Ham CLT Ltd- £275.00  
Ashcott Parish Council (SLCC share membership) - £70.00

**10) Date of next meeting** - confirmed as 27<sup>th</sup> January 2026 at 7.30pm

**11) Items for next meeting.**

The Budget and Financial regulations were to be reviewed by the Finance working group in January.

With no other business except to wish everyone a happy Christmas the meeting was closed at 9.12pm