

ANNUAL MEETING OF HIGH HAM PARISH COUNCIL 2025

Dear Councillors, You are summoned to the Annual Parish Council Meeting

TO BE HELD AT HIGH HAM VILLAGE HALL TUESDAY 27th MAY 2025 at the conclusion of the Annual Parish Meeting

AGENDA

1. Present, consideration of apologies received and confirmation that a quorum is present
2. Election of Chairman for the year and signing of Chairman's Declaration of Acceptance of Office.
3. Election of Vice-Chairman for the year
4. Declarations of Interests on agenda items
5. Public Session
6. Representatives, Appointments & Policies including

Planning Officer	The School Representative
The Village Hall Representative	SALC
Parish Lengthsman Liaison	The Hext Almshouse Trust
Environmental Representative	Footpath Officer
Appoint the Council's Tree Warden	Appoint the Honorary Internal Auditor
Playing Field Committee Ratification	Millennium Wood Management team ratification
Abattoir Liaison Representative	Adoption of Code of Conduct, Standing Orders, Financial Regulations.
Highways Liaison contact	Any Other appointment etc as necessary inc LCNs, Cemetery, SID

7. Unitary Councillor reports

8. Approve minutes of the last Parish Council Meeting.

9. a) Resolution to approve and sign Annual Statement of Governance for the year ending 31/3/2025
b) Resolution to adopt the annual accounts for year ending 31 March 2025 and resolution to agree annual return figures
c) Risk Assessment and statement of Internal Control

10. Matters arising/Items for Discussion
 - a. Highways.
 - b. Parish Lengthsman
 - c. Millenium Wood/Cemetery
 - d. Any other matters arising inc- playing field/village hall, Dennis Davis award

11. Correspondence.

12. Planning Applications for Consideration:

A) 25/01064/DOC1 The Hall Henley Langport Somerset TA10 9BG Discharge of Conditions No. 3 (Materials and Window Details) and No. 8 (Finished Floor and Ground Levels) of Planning Application 12/03435/FUL.

B) 25/00736/S73A Brambley Cottage Orchard Home Henley Langport Somerset TA10 9BG ProposalApplication to secure planning condition in relation to use of building as holiday accommodation/ancillary accommodation to the main dwellinghouse. In relation to approval 20/00185/FUL for The change of use of a modern agricultural building and associated operational development to provide a single unit of holiday accommodation/ancillary accommodation to the main dwellinghouse

C) 25/00792/DPO Brambley Cottage Orchard Home Henley Langport Somerset TA10 9BG ProposalApplication to discharge planning obligation (dated 7th April 2021) relating to Application No. 20/00185/FUL proposing instead a suitable worded planning condition to restrict the use of Bramley Cottage to holiday/annexe accommodation.

13. Planning Applications Decided

14. Summary of Meetings attended.

15. Financial: Payments for approval and cheques to authorise

Cheques and payments to Authorise

Clerks wages - £469.63

Parish Lengthsman - £758.34

Cemetery maintenance - £226.67

Insurance - £1272.06

Somerset Landscapes (mowing Playing Fields) - £

Playing Field inspection (authorisation for when invoiced) – agree in principle

16. Matters of Report and items for next meeting.

17. Date of next meeting. - 24th June 2025 Vicky Young Parish Clerk (01458 860827) 21st day of May 2025

Parish Council Meeting Dates		
MONTH	MEETING DATE TUESDAY	ITEMS FOR AGENDA BY 9am on THURSDAY
JUNE	24th	19th
JUL	22 nd	17th
AUG	26 th (interim if necessary – may not be held)	21st
SEP	23 rd	18th
OCT	28 th	23rd
NOV	25 th	20th
DEC	23 rd (subject to change)	18th