

HIGH HAM PARISH COUNCIL

ACCOUNTS

FOR THE YEAR ENDING 31 MARCH 2021

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HIGH HAM PARISH COUNCIL - BALANCE SHEET AS AT 31 MARCH 2021

	To 31/03/2021		
Bank Balances			
Account 1		12071.70	
Account 2	deposit account	<u>53784.32</u>	
		<u>65856.02</u>	
Financed by			
Opening balance			
Account 1	1937.88		
Account 2	<u>55442.16</u>		
	57380.04		
Movement in Year			
Net income/expenditure	<u>8475.98</u>		
		<u>65856.02</u>	
Reserves allocated			
	2020	2021	
general reserves	31116	33797	less than x2 annual precept no further explanation required
SIDS/highways/Work at the Green	3605	4605	added to each year as this is used for jetting drains and other shared work with county highways
Cemetery gates - These have now been repaired	1650	0	amounts kept aside for the gates
Cemetery gates now repaired but shelter/store needs repair		5000	keep aside for work to store/shelter
Emergency equipment grant	4091	4091	
Millennium Wood	5546	6356	
set aside for playing field pavillion project - playing field	10000	10000	
Playing Fields – general	<u>1372</u>	<u>2007</u>	
	<u>57380</u>	<u>65856</u>	

HIGH HAM PARISH COUNCIL - Income and Expenditure Account

Year Ending 31 March 2021

		2021
Income		
Deposit account interest		342.16
Precept		21750.00
Playing Fields Grants/donations		0.00
Cemetery		1455.00
Millenium Wood Grant		0.00
HMRC vat refund		2537.87
other wayleave		61.46
Annual carol singing proceeds		137.15
CIL receipts		0.00
		<u>26283.64</u>
Expenditure		
General Administration	12832.07	
VAT	534.81	
Clerks Wages	3923.28	
S137 grants	0.00	
Cemetery	0.00	
Millenium Wood	190.00	
Playing Field	327.50	
	<u>17807.66</u>	
EXCESS INCOME OVER EXPENDITURE		<u><u>8475.98</u></u>

Bank Reconciliation for FY ending 31 March 2021

AS AT	31/03/2021	
Bank Accounts Per Bank Statements		
Deposit Account	31/03/2021	53784.32
Current Account	31/03/2021	12284.26
Total		66068.58
less outstanding payments		
917	26/03/2021	25.00
915	26/03/2021	87.56
918	26/03/2021	100.00
		<u>212.56</u>

Add receipt post statement date

65856.02

Bank Accounts per Balance Sheet

Deposit Account	53784.32
Current Account	12071.70
	65856.02

Current Account		dr	cr
Balance b/fwd	01/04/2020	1937.88	
Receipts	Income	25941.48	
	Trf from deposit ac	2000.00	
Payments	Expenses		0.00
	Trf to deposit ac		
balance c/fwd		<u>29879.36</u>	<u>12071.70</u>

Signed:-

V Young
Responsible Financial Officer

Parish Council Chairman

Dated:-

Dated:-

HIGH HAM PARISH COUNCIL - RECEIPTS 2020/2021

Date	From Whom Received	Particulars	Ref	trf to play field from main pc fund	monetary items	trfs from deposit account	Millenium Wood	General	CIL	Playing Fields	Cemetery
09/04/2020	trf from deposit account				2000.00	2000.00			account for separately		
14-Apr-20	SSDC	Precept			21750.00			£21,750.00			
15-Sep-20	pay in somerton	Cemetery	r1		1230.00						£1,230.00
15-Dec-20	pay-in postal	cemetery			150.00						150.00
18-Dec-20	pay-in postal	cemetery			75.00						75.00
03-Feb-20	pay-in	proceeds carol singing to go to hospice			137.15			137.15			
17/03/2021	hmrc	vat refund			2537.87			£2,537.87			
19-Mar-21	western power	wayleave			61.46			£61.46			
		Total Receipts		0.00	27941.48	2000.00	0.00	24486.48	0.00	0.00	1455.00

add interest and other on deposit account

342.16

Total receipts in year excluding transfers for annual return

26283.64

HIGH HAM PARISH COUNCIL - PAYMENTS 2020/2021

Date	Chq No.	Inv No	Paid To	Particulars	General							Playing Field		
					total	vat	net	admin	trfs	Clerks Wages	grants		Mileniu m wd	Cemetery
09-Apr-20		1	Cosmic	inv15060	288.00	48.00	240.00	£240.00						
27-Apr-20		3	C Howe	Lengthsman regular hours	568.80	0.00	568.80	£568.80						
27-May-20		3	C Howe	Lengthsman regular hours	568.80	0.00	568.80	£568.80						
27-May-20			V - Young	March wg-paid april (late)	326.94	0.00	326.94				£326.94			
27-May-20		42	V Young	April wg -pd May	326.94	0.00	326.94				£326.94			
27-May-20		2	Cosmic	inv 15227	60.00	10.00	50.00	£50.00						
27-May-20		4	Somerset Lands	mowing playing fields	66.13	11.02	55.11	£55.11						
18-Jun-20		5	Cosmic	inv 15545	42.00	7.00	35.00	£35.00						
18-Jun-20		6	Somerset Lands	mowing playing fields	132.26	22.04	110.22	£110.22						
24-Jun-20	907	7	Came & Co	Insurance	1044.22	0.00	1044.22	£1,044.22						
26-Jun-20	17			outstanding from last year		0.00	0.00							
30-Jun-20		3	C Howe	Lengthsman regular hours	568.80	0.00	568.80	£568.80						
30-Jun-20		42	V Young	Clerk wages and exp	326.94		326.94				£326.94			
01-Jul-20			water2water	playing field water supply	12.78		12.78	£12.78						
01-Jul-20		10	public works loan	re playing field loan	287.06		287.06	£287.06						
14-Jul-20		33	D Plant	re green/churchyard	700.00		700.00	£700.00						
14-Jul-20		11	Cosmic	inv 15455	30.00	5.00	25.00	£25.00						
28-Jul-20		12	Cosmic	inv 15704	180.00	30.00	150.00	£150.00						
28-Jul-20		42	V Young	Clerk wages and exp	326.94		326.94				£326.94			
30-Jul-20		3	C Howe	regular + bonus re bank error	600.00		600.00	£600.00						
12-Aug-20		13	Somerset Landscapes	mowing playing fields	132.26	22.04	110.22	£110.22						
17-Aug-20		14	Somerset Landscapes	mowing playing fields	132.26	22.04	110.22	£110.22						
28-Aug-20		3	C Howe	regular hours	568.80		568.80	£568.80						
09-Sep-20			V Young	Clerk wages and exp	326.94		326.94				£326.94			
22-Sep-20	908		Dorset & Som air amb	carol singing chq	116.00		116.00	£116.00						
23-Sep-20	909	15	The Play Insp Co	annual playground ins	66.00	11.00	55.00							
28-Sep-20		3	C Howe	Lengthsman regular hours	568.80		568.80	£568.80						£55.00
04-Oct-20		42	V Young	Clerk wages and exp	326.94		326.94				£326.94			
04-Oct-20		16	Somerset Landscapes	mowing playing fields	66.13	11.02	55.11	£55.11						
28-Oct-20		3	C Howe	Lengthsman regular hours	568.80		568.80	£568.80						
02-Nov-20		42	V Young	Clerk wages and exp	326.94		326.94				£326.94			
02-Nov-20		18	Somerset Landscapes	mowing playing fields	198.39	33.06	165.33	£165.33						
02/11/2020		19	C Howe	Lengthsman additional hours/work	270.00		270.00	£270.00						
30-Nov-20		3	C Howe	Lengthsman regular hours	568.80		568.80	£568.80						
07-Dec-20		42	V Young	Clerk wages and exp	326.94		326.94				£326.94			
05-Dec-20	18	20	D Vigar	RLB Wreath and padlock for sid	55.20	4.20	51.00	£51.00			(£25 RBL donation, £26 padlock)			
05-Dec-20	19	23	SSDC	premises licence	70.00		70.00	£70.00						
05-Dec-20	20	26	Westcotec	SID Brackets	129.00	21.50	107.50	£107.50						
05-Dec-20	21	27	O Howley	Hedge trimming Millennium wood	228.00	38.00	190.00						£190.00	
05-Dec-20	22	21	PKF	Annual audit	240.00	40.00	200.00	£200.00						
07-Dec-20	23	22	Play UK ltd	zip wire work	102.00	17.00	85.00							£85.00
29-Dec-20		3	Lengthsman	regular hours	568.80		568.80	£568.80						
04-Jan-21			Water 2 busienss	playing field water supply	25.70		25.70	£25.70						
04-Jan-21		31	PWLB	public works loan	280.59		280.59	£280.59						
04-Jan-21		42	V Young	Clerk wages and exp	326.94		326.94				£326.94			
04-Jan-21		32	V Young	SLCC subscription	57.30		57.30	£57.30						
28-Jan-21		3	C Howe	Lengthsman regular hours	568.80		568.80	£568.80						
30-Jan-21		42	V Young	Clerk wages and exp	330.54		330.54	£360.00			£326.94			
10-Feb-21	910	33	D Plant	mowing green etc	650.00		650.00	£650.00						
16-Feb-21	912	30	O Howley	Hedge Trimming the Playing Fields	252.00	42.00	210.00	£210.00						
16-Feb-21	911	34	ICO	subscription	40.00		40.00	£40.00						
28-Feb-21		3	C Howe	Lengthsman regular hours	568.80		568.80	£568.80						
02-Mar-21		42	V Young	Clerk wages - pd feb-for jan	326.94		326.94				£326.94			
02-Mar-21		35	A Chuter	re millenium wood sign	22.14		22.14	£22.14						
05-Mar-21	913	36	J Vigar	2 years xmas trees for the green	240.00	40.00	200.00	£200.00						
29-Mar-21		3	C Howe	Lengthsman regular hours	568.80		568.80	£568.80						
29-Mar-21		37	A Chuter	re paint for phoneboxes	83.00		83.00	£83.00						
29-Mar-21		38	Cosmic	website	288.00	48.00	240.00	£240.00						
28-Mar-21		42	V Young	Clerk wages and expenses	326.94		326.94				£326.94			
cancelled	914	cancelled					0.00							
26-Mar-21	915	39	Flagmasters	Chruchyard flag	87.56	14.39	73.17	£73.17						
26-Mar-21	916	40	N Green	Reimburse Building regulations-playing field application	225.00	37.50	187.50							£187.50
03-Feb-21	917	29	P Green	GRIN grant finder playing fields	25.00	0.00	25.00	£25.00						
26-Mar-21	918	41	CPRE	membership renewal	100.00	0.00	100.00	£100.00						
Total Payments					17807.66	534.81	17272.85	12832.07	0.00	3923.28	0.00	190.00	0.00	327.50

HIGH HAM PARISH COUNCIL
 ACCOUNTS YEAR ENDING 31/3/2021
 ANALYSIS OF GENERAL ADMINISTRATION EXPENSES

Date	Paid To	Particulars	General	mowing& hedge trim	parish	highways	insurance	Audit	Subscriptions	website	LOAN	mowing	general
			admin	playing field	lengthsman	work ex drains				fees/costs	repayment	village green	other
												and green mtce	
09-Apr-20	Cosmic	IT Services	240.00							240.00			
27-Apr-20	Craig Howe	Lengthsman regular contract	568.80		568.80								
27-May-20	Craig Howe	Lengthsman regular contract	568.80		568.80								
27-May-20	Cosmic	IT Services	50.00							50.00			
27-May-20	Somerset La	Mowing the playing fields	55.11	55.11									
18-Jun-20	Cosmic	IT Services	35.00							35.00			
18-Jun-20	Somerset La	Mowing the playing fields	110.22	110.22									
24-Jun-20	Came & Co	Insurance	1044.22				1044.22						
30-Jun-20	Craig Howe	Lengthsman regular contract	568.80		568.80								
01-Jul-20	Wessex Wat	Playing field water rates	12.78										12.78
01-Jul-20	PWLB	Loan repayment	287.06								287.06		
14-Jul-20	D Plant	Mtce and mowing at The Green	700.00									700.00	
14-Jul-20	Cosmic	IT Services	25.00							25.00			
28-Jul-20	Cosmic	IT Services	150.00							150.00			
30-Jul-20	Craig Howe	Regular Hours + bonus for bank error	600.00		600.00								
12-Aug-20	Somerset La	Mowing the playing fields	110.22	110.22									
17-Aug-20	Somerset La	Mowing the playing fields	110.22	110.22									
28-Aug-20	Craig Howe	Regular Hours	568.80		568.80								
22-Sep-20	Air Amb	Carol singing proceeds	116.00										116.00
28-Sep-20	Craig Howe	Regular Hours	568.80		568.80								
04-Oct-20	Somerset La	Mowing the playing fields	55.11	55.11									
28-Oct-20	Craig Howe	Regular Hours	568.80		568.80								
02-Nov-20	Somerset La	Mowing the playing fields	165.33	165.33									
02-Nov-20	Craig Howe	Additional hours – green/cemetery	270.00		270.00								
30-Nov-20	Craig Howe	Regular Hours	568.80		568.80								
05-Dec-20	D Vigar	RBL Wreath & padlock	51.00				26.00						25.00
05-Dec-20	SSDC	Premises Licence	70.00						70.00				
05-Dec-20	Westcotec	SID Brackets	107.50				107.50						
05-Dec-20	PKF	Annual Audit	200.00					200.00					
29-Dec-20	Craig Howe	Regular Hours	568.80		568.80								
04-Jan-21	water2busine	Playing field water rates	25.70										25.70
04-Jan-21	PWLB	public works loan	280.59								280.59		
04-Jan-21	v young	slcc subscription for council	57.30						57.30				
28-Jan-21	Craig Howe	Regular hours	568.80		568.80								
28-Jan-21	V Young	postage	3.60										3.60
10-Feb-21	D Plant	mowing mtice at the green	650.00									650.00	
16-Feb-21	O Howley	hedge trimmiing playing field	210.00	210.00									
16-Feb-21	ICO	annual subscription required	40.00						40.00				
28-Feb-21	C Howe	regular hours	568.80		568.80								
02-Mar-21	A Chuter	Millenium Wood Sign re dogs	22.14										22.14
05-Mar-21	J Vigar	xmas trees for green for last 2 years	200.00										200.00
29-Mar-21	Craig Howe	Lengthsman regular contract	568.80		568.80								
29-Mar-21	A Chuter	Paint for phone boxes	83.00										83.00
29-Mar-21	Cosmic	Webiste	240.00							240.00			
26-Mar-21	Flagmakers	Churchyard flag	73.17										73.17
03-Feb-21	P Green	GRIN grant finder playing field	25.00						25.00				
26-Mar-21	CPRE	membership renewal	100.00						100.00				
			12832.07	816.21	7126.80	133.50	1044.22	200.00	292.30	740.00	567.65	1350.00	561.39

HIGH HAM PARISH COUNCIL - DEPOSIT ACCOUNT 2020/2021

Date	Description	Receipt	Payment	Ref No.	Brought Forward Stat No.	£55,442.16
09-Apr-20	transfer to current account		£2,000.00			
10-Apr-20	Interest	£46.70				
10-May-20	Interest	£43.65				
10-Jun-20	Interest	£45.14				
10-Jul-20	Interest	£37.18				
10-Aug-20	Interest	£22.66				
10-Sep-20	Interest	£22.67				
10-Oct-20	Interest	£21.95				
10-Nov-20	Interest	£22.69				
10-Dec-20	Interest	£21.96				
10-Jan-21	Interest	£22.72				
10-Feb-21	Interest	£22.48				
10-Mar-21	Interest	£12.36				
	Totals	£342.16	£2,000.00		Balance	£53,784.32
	other					
	Interest Gross	£342.16				
	Transfers		£2,000.00			
		£342.16	£2,000.00			

PIAYING FIELDS 2020/2021

Date	Description	Receipt	Payment	Comment/Description	Brought Forward
					£11,372.13
23-Sep-20	annual inspection fee		£55.00		
07-Dec-20	work to zip wire		£85.00		
26-Mar-21	building regulations		£187.50		
01-Apr-20	precept allowance	£1,000.00			
	Totals	£1,000.00	£327.50		Balance
					£12,044.63

opening balance includes 10,000 grant set aside for the pavillion

MILLENIUM WOOD FUNDS 2020/2021

	£	£
b/fwd re grant	£5,546.24	
Grants	0.00	
precept allowance	1000	
Expenses		190.00 from payments page -hedge trimming
c/fwd		6356.24
	<u>£6,546.24</u>	<u>£6,546.24</u>

MILLENIUM WOOD PROJECT		TESCO GRANT	FROM GENEFOTHER GRANTS FUNDS		
B/FWD grants and allocations		209.54	4195.7	1141	
		<u>209.54</u>	<u>4195.7</u>	<u>1141</u>	5546.24
INCOME	Monetary from grants/log receipts		0.00		
	<u>internal adjustments</u>				
	precept allowance		1000		
		<u>0</u>	<u>1000</u>	<u>0</u>	1000.00
ACTUAL expenditure	hedge trimming	190.00			
		<u>190.00</u>	<u>0.00</u>	<u>0.00</u>	190.00
ADJUSTMENT					0.00
BALANCE available		<u>19.54</u>	<u>5195.70</u>	<u>1141.00</u>	6356.24

HIGH HAM PARISH COUNCIL - ASSETS AT 31 MARCH 2021

do not depreciate

Description	Date of Purchase	Purchase Price	Public works loan as at 31/3/2021 per PWLB audit statement last payment due 1/1/24	£1,411.50
Village Green				
The Pound				
Cemetery				
Playing Field		£10,000.00		
Play Equipment	27-Jun-02	£19,620.00		
Picnic Table	10-Jun-04	£411.92		
Dog Bin at Windmill Rd				
Dog Bin at Union Drove	12-May-05	£106.00		
Dog Bin	21-Dec-07	£135.13		
Grit Bin 1	21-Dec-07	£148.05		
Grit Bin 2	20-Dec-10	£133.95		
Grit Bin 3	20-Dec-10	£169.20		
Grit Bin 4	31-Oct-11	£127.99		
Youth Shelter	24-Feb-06	£5,287.00		
Toddler Play Eqpt	21-Jul-08	£5,790.00		
Toddler Swing	03-Jun-13	£1,660.80		
Playing Field Equipment	10-Feb-15	£19,210.26		
Millennium wood	28-Feb-15	£1,000.00		
Defibrillator	10-Mar-15	£1,902.00		
benches mill wood	01-Nov-16	£503.00		
picnic tables mill wood	01-Nov-16	£283.00		
Viewing platform mill wood	01-Nov-16	£5,485.00		
Football nets	01-Dec-16	£1,695.00		
parsigns - millwd	08-Jun-17	£110.00		
arien signs-mill wood sign	06-Jul-17	£249.00		
SID x 1/3rd	26-Feb-20	£1,050.00		
x bt phone bixes est £1500 eac	Nov-20	£4,500.00		
		£79,577.30		

High Ham Parish Council
Annual Return data and variances
Year Ending 31/3/2021

box	2021	2020	dif	explanation required required if greater than 25% and more than £200
1	57380	61720		
2	21750.00	21750	0	0.00% no
3	4534.00	3605	-929	-25.77% yes
4	3923.00	4250	327	7.69% no
5	568.00	593	25	4.22% no
6	13317.00	24852	11535	46.41% yes
7	65856.00	57380.00		reserves note below
8	57380	57380		
9	79577	75077	-4500	-5.99% addition is the purchase of the phonebox booths
10		1882	1882	100.00% yes

BOX 3 VARIANCE OTHER INCOME

	2021	2020	
Deposit account interest	342.16	571.99	
CIL receipt	0.00	402	new regime for CIL coming through in 2020 will always be different depending on new build
Playing Fields Grants donations	0	0	
Cemetery	1455.00	1240	
Millenium Wood Grants	0	0	
VAT refund	2537.87	1039.95	
Other	198.61	351.13	
	<u>4533.64</u>	<u>3605.07</u>	

Box 6 Variance

	2021	2020	
General Administration	12265	13967.29	covid has reduced the amount of activity on some projects. Less extra lengthsman's hours used this year.
VAT	535	2184.95	variable depending on any particular vatable purchases
S137 grants	0	0	one off grants
Cemetery	0	5728	spending on mtce on gates in 2020 year end. More work planned not yet undertaken at 2021 year end
Millenium Wood	190	915	variable depending on mtce required.
Playing Field	327	2650	variable by nature of any purchases of equip or mtce.
	<u>13317</u>	<u>11477.95</u>	

BOX 10 VARIANCES - TOTAL BORROWINGS

PUBLIC WORKS LOAN MATURING 1/1/2024- 31/3/20 Opening balance	1883
less maturing in one year	471
Outstanding balance 31/3/2021	<u>1412</u>

The approximate annual capital maturing each year until the end of the loan is £470

	2020	2021	
note on reserves			
general reserves	31115.67	33797	less than x2 annual precept no further explanation required
SIDS/highways/Work at the Green	3605	4605	add some each year as this is used for jetting drains and other shared work with county highways
Cemetery gates kept this reserve for future cemetery	1650	0	amounts kept aside for the gates
Cemetery gates now repaired but cemetery buildings need repair		5000	keep aside for work to store/shelter
Emergency equipment grant	4091	4091	
Millennium Wood	5546.24	6356	
set aside for playing field pavillion project - playing field ac	10000	10000	
Playing Fields - general	1372.13	2007	
	<u>57380.04</u>	<u>65856</u>	